



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**AHMEDNAGAR JILHA MARATHA VIDYA PRASARAK  
SAMAJ'S JANATA ARTS AND SCIENCE COLLEGE, RUI-  
CHHATISHI, AHMEDNAGAR**

**AT POST - RUI-CHHATTISHI  
414002**

**[www.janatacollegerui.com](http://www.janatacollegerui.com)**

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**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

The college is affiliated to Savitribai Phule Pune University, Pune and is established in 2012. The parent institute Ahmednagar Jilha Maratha Vidya Prasarak Samaj is one of the oldest & pioneering society/trust which has been promoting education since 1918. The Late Chhatrapati Shahu Maharaj of Kolhapur not only inspired but also financially supported the starting of the society. The progress started with the establishment Late Hutatma Karveer Chatrapati Chavthe Shivaji Maharaj Maratha Boarding in 1918. The Residential Highschool (earlier named as Tagore Highschool) was established in 1941. From this period onwards development started at a faster pace.

The main focus of the society/trust has been to provide education to the economically backward community and for the famine-stricken and hilly regions. It has established a network of 89 educational units. This includes 12 Higher & Technical colleges, 25 Higher Secondary Schools, 48 Secondary Schools and 4 Primary & Ashram Schools throughout the Ahmednagar district that impart education in various fields like Arts, Commerce, Science, Education, Law, Engineering, Management, Computer Science & Hotel Management.

The college runs Bachelor of Arts and Bachelor of Science programs and 32 faculty and 564 students on the roll. The college has premises of 4 acres which includes the main building, parking shade, canteen, Botanical garden and playground. B.Sc. offers specializations in 3 subjects while B. A. offers specializations in 7 subjects. Our students show success by getting selected at the National and International level in sports.

### Vision

To make well educated, empowered and earner women and rural India.

### Mission

- To provide quality education in rural areas to create efficient human resources.
- Committed to producing quality students to cater to the needs of society by imparting skill-based education through the effective teaching-learning process.
- To encourage female education in rural areas.
- To impart basic knowledge and develop skills, aptitudes, and competencies to meet future challenges.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- The visionary and dynamic leadership of the management.
- Support of experienced and well-established sister institutions.
- Neat, clean, green and sound pollution-free environment.
- Well planned mentorship system for students' betterment.

- NSS and Earn while Learn Scheme.
- Well furnished and rich Library.
- Well equipped laboratories and infrastructure.
- University rankers.
- Well IT and internet facilities.
- E-governance and atomization in admission, finance, library and examination.

### **Institutional Weakness**

- Communication skills among the students.
- Socially and financially deprived background of the students.
- No grants from the government.
- The remote location from the city and fewer facilities in village poses difficulties for staff.
- Less-educated parents cause a high dropdown ratio among girl students due to early marriages.
- Temporary faculty.

### **Institutional Opportunity**

- To obtain funds and grants from UGC, university and government.
- To build global competencies in rural students to face the world challenges.
- To achieve excellent performance in sports, co-curricular and extra-curricular activities.
- To find better placement for students.
- To introduce professional, IT and PG programs.
- To imbibe research interest in faculty.

### **Institutional Challenge**

- The students are from the weaker socio-economic and rural background.
- Lack of government support for funding.
- Campus drive for the placement needs to be strengthened.
- Due to affiliation with the university, we have to follow the university curriculum thus, there is a limitation to frame a need-based syllabus.
- To increase the number of girl students.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Our college offers 204 courses in undergraduate programs for B.A. and B.Sc. The curriculum for these programs is designed by the affiliating university, Savitribai Phule Pune University, Pune. Consultative workshops on the restructuring syllabi are organized by the University in which faculty members of the college actively participate and give their inputs. The college ensures effective curriculum delivery through a well-planned academic calendar, schedule of work, time table, formal/informal continuous evaluation, and

monitoring the overall teaching-learning process. Remedial teaching is conducted by departments. Semester/term wise plan and lecture notes are prepared at the beginning of each semester/term. Faculty members participate in the Central Assessment Program organized by affiliating University. The college has implemented elective courses and choice-based systems in many programs for B.A. and B.Sc. Affiliating University integrates many cross-cutting issues in syllabi. In addition to that college conducts various programs over it. Over the last five years, many students have participated in project work and fieldwork. Feedback on syllabi is collected from students, teachers, employers and alumni. They are properly analyzed and suggestions are resolved. The feedback analysis report is getting uploaded to the college's website.

### **Teaching-learning and Evaluation**

The college is located in a rural area and the number of students comes from surrounding villages. The college assesses the learning level of the students on the basis of HSC marks and identifies slow and advanced learners. Advanced learners are inspired to participate in various competitions like University scheme AVISHKAR, seminars, quiz competitions, poster presentations and the college's Annual Magazine *Manas*. To slow learners college provides remedial coaching and time to time special guidance. Student-centric learning methods are used for student development like survey, ICT based teaching, educational tours, surveys, projects and various competitions. The institution encourages teachers for higher qualifications as an outcome since the beginning of the college, a teacher awarded Ph.D. and 04 teachers appeared to Ph.D. The college follows the academic calendar for continuous internal evaluation (CIE). The learning outcomes are reflected in university examination and university merit rank, 02 students secured rank at the university level. Our college maintains a student-teacher ratio- 23:1.

### **Research, Innovations and Extension**

The institution has done major work in research and extension. For the promotion of research, the institution has arranged 24 workshops and 2 state-level seminars. Four teachers of the institution have published their research papers in UGC notified journals in the last four years. Teachers have published 3 international, 5 national and 23 state papers in the last five years. The institution has carried out Extension activities through NSS and BSD in the neighborhood community for sensitizing students to social issues, for their holistic development. Activities like blood donation camp, rally for voter's awareness, fund collection for Kolhapur-Sangali flood-affected areas are notable activities. The institution has been appreciated four times with a certificate by the district civil hospital for arranging blood donation camps. The institution has arranged 24 extension activities in the last 5 years. Extension activities inculcate a sense of social responsibility, leadership qualities, problem-solving attitude, healthy interaction and engaging students in meaningful social service that meets community needs. Enduring values such as equality, democracy, peace, compassion, justice, human rights and cooperation are also inculcated among students. They help the underprivileged people to develop themselves. Thus, the ultimate goal of the scheme is achieved by inducing the bond of patriotism, national integration, brotherhood, communal harmony among students.

### **Infrastructure and Learning Resources**

The college campus has an area of 3.95 acres with remarkable physical infrastructure and adequate facilities to run curricular, co-curricular, and extracurricular programs. The total built-up area of premises is 1191.30 sq. m. The college campus is well developed, which accommodates the main Administrative Building,

Botanical garden, Departments, Library, Security Room, Seminar Hall, Laboratories, Computer and Language Lab, Classrooms, and students support service offices like NSS and BSD room, sports room, IQAC, and NAAC room Playground, R.O. plant and parking slot. The premises are under CCTV to enhance security. The college has a canteen, Ladies' common room, and Student leisure place. There are 01 seminar hall, 07 classrooms, 08 laboratories, 01 Computer, and language lab having 18 Computers and other sufficient computing equipment. The budget allocated for infrastructure augmentation by the college in the last five years is Rs. 6260000. The college has a library with an adequate book collection, the college library has 3308 textbooks, 644 reference books, 05 CDs, dictionaries, 278 donated books, 9 magazines, and periodicals. Till today the Library has 3952 total no. of books. Library uses SOUL software for in-house operations, Book Management, Accessioning, Membership, Circulation, Reports, and Administration, etc., also have DELNET e-subscription. The total budget allotted for the purchase of books and journals during the last five years is 556100/-. The institute avails provision for games like Volleyball, Kabaddi, Kho-Kho. Seminar hall and Science laboratories have ICT enabled facilities like internet and LCD projector, with a wifi college campus. There are policies and procedures for maintaining and utilizing physical, academic, and support facilities. College incurs sufficient expenditure for maintenance of physical facilities and academic support facilities. College follows the protocol of the parent institute and CDC committee regarding Budget expenditure and utilization. The expenditure incurred on maintenance of physical facilities during the last five years is 2227800/-. The expenditure incurred on maintenance of academic support facilities during the last five years is 526262/-. The infrastructure enhancement was carried out by parent institution Ahmednagar Jilha Maratha Vidya Prasarak Samaj.

### **Student Support and Progression**

The college is committed to excellence in all spheres, therefore, every student who joins the college gets extended academic, psychological, professional, and financial assistance to make his/ her stay in the college an enriching experience. The college provides a meaningful partnership between students and teachers. This is seen in the planning of all academic, co-curricular and extra-curricular activities. Students with financial constraints are offered a wide variety of support with scholarships and freeships. Over the last five years, 2323 students have benefited from scholarships and freeships provided by the Government and the SPPU BSD scholarship. The college attempts to provide access to all kinds of reinforcements that students would need to complete their education such as the development of their soft skills. Career counseling at various levels prepares them for progression to higher studies as well as finding suitable placements. Co-curricular activities are given the pride of place and are a vital part of the life of the students in the college thus enabling them to discover their true potential. In the sports department, the college has shown remarked success. At intercollege sports competitions, 272 students have participated, at the national level 07 and at the international level, 01 students have selected in sports. The college has a democratically elected student council guided by faculty members. The students explore their talents and interests through creative and meaningful opportunities. Various intra and inter-college platforms are provided to the students to showcase a wide array of extra-curricular activities. The college also has a strong grievance redressal system and a well-functioning Internal Complaints Committee. The college has an active Student Council. Student representatives are present on some of the college committees such as IQAC, College Annual Magazine Committee, CDC. The college organizes alumni meet periodically. The college has an alumni association and the alumni work closely with the students. Alumni provide valuable guidance and mentorship as well as financial assistance to the college.

### **Governance, Leadership and Management**

Janata Arts and Science College is governed by the Jilha Maratha Vidya Prasarak Samaj which comprises

expert educationists and professionals as its members. The college has visionary management who incorporates quality in education through innovative measures. The management through the CDC has well-defined policies for planning, monitoring, and evaluating the administration, academic processes generation, and utilization of funds. The Principal as the head of the institution along with the members of the teaching and non-teaching staff implements the decisions and policies of the management. The college has implemented e-governance in all areas of operation – Planning and Development, Administration, Finance and Accounts, Student Admission, and Examination. The internal audit is regularly carried out by the institution. The college has established IQAC which is instrumental in all developmental decisions of the college. We run our college with the formation of various administrative and academic committees to carry out different curricular, extracurricular, co-curricular, and extension activities successfully.

### **Institutional Values and Best Practices**

The college has its own vision, mission and quality policy and is into practice. Savitribai Phule Pune University, Pune is sensitive towards gender equality. The college runs several activities for gender sensitization through NSS and the Board of Student Development. Different facilities for safety and security, common room, counseling, teacher anti-ragging squad are provided by the college. Energy saving is done by using LED bulbs. The solar system is available in college. The college campus is continuously under CCTV surveillance. The disposal of solid, liquid and E-waste are done in a proper way. The college has installed a sanitary napkin vending machine in the ladies' common room. Water conservation facilities are available in the Institution like borewell and water tank. Green campus initiatives include battery-powered vehicles used by students. The college had done an environmental audit. The college has a strong commitment towards differently-abled students and provides facilities like ramps, human assistance, reader and scribe. The institution has taken initiatives through different programs on an inclusive environment and constitutional obligations. College celebrates all important days of national importance and conducts a large number of activities to promote universal values. Blood donation camp and *Aai mazya mahavidyalayat* are the two best practices. College is always helping students in all the way to develop their social, psychic and intellectual strengths. The college has been working for women's empowerment through higher education.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	AHMEDNAGAR JILHA MARATHA VIDYA PRASARAK SAMAJ'S JANATA ARTS AND SCIENCE COLLEGE, RUI-CHHATISHI, AHMEDNAGAR
Address	AT POST - RUI-CHHATTISHI
City	RUICHHATISHI
State	Maharashtra
Pin	414002
Website	<a href="http://www.janatacollegerui.com">www.janatacollegerui.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	BABAR SURESH JANARDHAN	091-9420051213	9404324053	-	janata@janatacollege rui.com
IQAC / CIQA coordinator	SUPEKAR RAVIRAJ BHANUDAS	-	9960486435	-	iqac@janatacollege rui.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

<b>Establishment Details</b>				
Date of establishment of the college		22-08-2012		
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Maharashtra	Savitribai Phule Pune University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC				
12B of UGC				
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No



<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	AT POST - RUI-CHHATTISHI	Rural	4	1137.758

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Marathi	36	H.S.C.	Marathi	120	114
UG	BA,Hindi	36	H.S.C.	Hindi	120	38
UG	BA,English	36	H.S.C.	English	120	18
UG	BA,History	36	H.S.C.	Marathi	120	119
UG	BA,Economics	36	H.S.C.	Marathi	120	105
UG	BA,Politics	36	H.S.C.	Marathi	120	111
UG	BSc,Geography	24	H.S.C.	English	120	23
UG	BA,Geography	36	H.S.C.	Marathi	120	117
UG	BSc,Chemistry	36	H.S.C.	English	120	97
UG	BSc,Physics	36	H.S.C.	English	120	74
UG	BSc,Botany	36	H.S.C.	English	120	97
UG	BSc,Zoology	24	H.S.C.	English	120	70
UG	BSc,Mathematics	24	H.S.C.	English	120	27

### Position Details of Faculty & Staff in the College

**Self Study Report of AHMEDNAGAR JILHA MARATHA VIDYA PRASARAK SAMAJ'S JANATA ARTS AND  
SCIENCE COLLEGE, RUI-CHHATISHI, AHMEDNAGAR**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				30			
Recruited	0	0	0	0	0	0	0	0	15	11	0	26
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	1				0				4			
Recruited	1	0	0	1	0	0	0	0	3	1	0	4
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				15
Recruited	6	0	0	6
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

#### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	1	0	7

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	9	0	17

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	1	0	4

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	388	0	0
	Female	176	0	0	0	176
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	25	28	27	38
	Female	23	27	23	16
	Others	0	0	0	0
ST	Male	7	8	5	5
	Female	0	1	2	3
	Others	0	0	0	0
OBC	Male	191	184	131	154
	Female	83	105	90	105
	Others	0	0	0	0
General	Male	110	78	107	142
	Female	68	78	58	69
	Others	0	0	0	0
Others	Male	44	46	51	57
	Female	16	30	28	20
	Others	0	0	0	0
<b>Total</b>		<b>567</b>	<b>585</b>	<b>522</b>	<b>609</b>

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
204	151	151	151	151
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	13	13	13	13

### 2 Students

#### 2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
609	522	585	567	539
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
125	133	137	137	137

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3

### Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
165	121	147	120	106

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
27	26	26	27	25

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
30	30	27	27	27

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 8**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
25.95660	33.42214	21.14391	32.224111	16.64086

**4.3**

**Number of Computers**

**Response: 50**

**4.4**

**Total number of computers in the campus for academic purpose**

**Response: 28**



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

##### Curricular Aspects:

Janata Arts and Science College, Ruichhattisi, Ahmednagar, is affiliated with Savitribai Phule Pune University, Pune. The college offered 204 courses of B.A. and B.Sc. The college ensures effective curriculum delivery through a well-planned and documented process. The syllabus is revised every five years by Savitribai Phule Pune University. The Board of Studies (BoS) of the university designs the syllabi in every subject. Various faculty members have actively participated in the syllabus restructuring workshops. The final draft of the syllabus is communicated to the BOS. The University displays the syllabi on its website.

In order to communicate the institutional goals, the college prospectus is prepared at the beginning of every academic year and displayed on the institutional website. The academic calendar specifies suitable available dates for significant academic and other activities. The departmental time table is prepared in tune with the general time table. The syllabus planning and workload distribution are finalized in the departmental meetings. Teachers conduct the classes according to the timetable. The Head of the department regularly supervises the implementation of curriculum delivery by the colleagues and reports to the Principal before the end of each term.

##### The curriculum is delivered systematically as follows:

Each department and library have a copy of the syllabus. The subject teacher prepares a semester/term wise teaching plan in the academic diary provided by the institute at the beginning of the term. Lecture notes are prepared before the commencement of the lecture. College provides special guidance to slow learners. Teachers conduct extra lectures, if necessary.

For advanced learners, the institute arranges co-curricular and extra-curricular activities like *Avishkar*, guidance for competitive examination, seminars and quiz competition. For the up-gradation of subject related knowledge, the college organizes seminars and workshops. This activity provides a platform for the faculty and the students to participate and interact with experts in various fields. This helps them to enrich and update their subject knowledge.

Chemicals, laboratory equipment and tools are availed for departmental use. The central library subscribes to books, journals, e-journals, magazines and periodicals as per demand. Internet, Wi-Fi facility, e-learning, ICT enabled classrooms, well-equipped and spacious laboratories are availed by the institution.

Guest lectures, expert lecture series and seminars are arranged. Study tours, excursions and field visits are organized. At the end of every academic year, IQAC collects feedback on curricula from all the

various stakeholders, it is then analyzed and an analysis report is communicated to the concerned departments.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

IQAC prepares the Academic Calendar considering the schedules given by the affiliating university. It contains the schedule of continuous internal evaluation (C.I.E.). The learning level of first-year students is identified with the help of a percentage of higher secondary examination. The slow learners are identified and they are provided special guidance through remedial teaching. For the attainment of the learning outcome, the second test is conducted where the academic progress of the student is found enriched. Special projects, seminars and group discussion activities are allotted to the advanced learners.

- The academic calendar specifies the teaching-learning schedule.
- The academic calendar is published and displayed on the institution's website.
- The examination committee also prepares a tentative schedule of CIE.
- The internal examinations are conducted by all the departments and teachers according to the schedule mentioned in the academic calendar in the month of August and September, internal unit tests/ tutorials are conducted. The term-end examination is conducted in the month of November/December after completion of the syllabus for the first term. The first and third semester examinations for UG are conducted in the month of November/December as per the university schedule. In the month of January/February, an internal unit test/ Tutorial is conducted. Seminar and group discussion are conducted in the month of March. Project submission and annual examination are conducted in the month of March/ April as per university guidelines.
- It is mandatory for all teachers and students to follow the academic calendar for their academic planning.
- The principal of the college addresses the newly admitted students to make them aware of various facilities, rules and regulations, and examination related activities.
- The principal of the college regularly conducts meetings of various college committees to ensure the better functioning of the academic and examination related activities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

**Response:** 100

#### 1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 13

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.2 Number of Add on /Certificate programs offered during the last five years

**Response:** 0

#### 1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total

### number of students during the last five years

Response: 0

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Being an affiliated college, the college strictly follows the curriculum prescribed by the Savitribai Phule Pune University, Pune. The university integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics into the curriculum. A list of curriculums of various courses integrating cross-cutting issues designed by the affiliating university is attached in supporting documents. In addition to this college organizes various programs that integrate cross-cutting issues. They are briefly summarized below.

#### Gender Sensitivity:

The curriculum involves a substantial representation of topics on gender ethics. The college organizes various gender sensitivity programs such as Women's Health and Hygiene, *Nirbhay Kanya Abhiyan*, *Aai Majhya Mahavidyalayat*, Personality Development- Search of Happiness, Today's Women, Use of Kitchen Garden in Daily Life, Self-Protection and Karate, Role of Girls in Women Empowerment, *Hunda Bandi Janiv Jagruti Karyashala*, Women and Relationship, Physical and Health Education, Yoga Training is given in NSS Camp.

The college organizes various activities such as competitions of *rangoli*, poster presentations in which messages of women empowerment and problems of women in society were addressed.

#### Environment and Sustainability:

Environmental awareness course is compulsory for second-year students of Arts and Science faculties. The curriculum involves different topics on environmental education in Arts and Science faculty.

In addition to the curriculum the supportive activities organized by the institution are as below-

- NSS and BSD promote environmental awareness through tree plantation, check dam construction, village cleanness after weekly market, blood donation, water conservation, soak pit digging.
- The college has organized state-level seminars like “Role of Changing Environment on Society: A multidisciplinary approach”, “Agricultural Transformation: Issues and Challenges” and workshops such as, “one day workshop on Water Management and Cropping Pattern, one day workshop on Soil Testing and Soil Conservation, Disaster Management Training Workshop, Role of Biofertilizers and Biocontrol Agents in Agriculture.”
- The college also conducts vermicomposting projects and solar energy use in the college campus to promote student’s awareness in water scarcity, habitat and ecosystem conservation.
- The college arranged various lectures and camps on environment and sustainability such as Crop Cultivation: Problems and Solution, Environmental Awareness and One day Camp on Plant Diversity of Watephal village.
- The college arranged a poster presentation and rangoli competition on Environmental Issues and Awareness.

#### **Human Values:**

- A reasonable importance has been given to moral human value in the syllabi.
- The college also organizes Blood Donation and Hb checkup camps every year.
- National festivals and birth/death anniversaries of the great Indian personalities to actuate national integration, Humanity and tribute towards them.
- Lectures, rallies and poster presentations on Rural health, Clean village, AIDS awareness, Voter Awareness, Road Safety Week.
- The BSD has introduced the Earn and Learn Scheme to actuate the dignity of labor.
- The NSS volunteers participated in Water Conservation and Water Management, Clean and Healthy India Campaign, Police Mitra, Disaster Management and District Youth Parliament.

#### **Professional Ethics:**

- Professional ethics integrated into the curriculum is given special value along with teaching.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.51

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	4	4	4

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 34.32

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 209

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** A. All of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 73.52

##### 2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
609	522	585	567	539

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
756	780	792	768	744

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 125.6

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
150	166	179	180	166

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)



## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

The students of our Institution have a background from the rural area. The learner level is assessed at varying stages of the teaching-learning process. The college gives equal opportunities to all students. Slow learners and advanced learners are decided on the basis of marks of HSC at the first-year level. Students above 59% are categorized under advanced learners while those below 59% are slow learners. Remedial teaching is done for slow learners and tests are carried out before and after remedial teaching. The following measures are taken to enhance the learning levels of the students.

#### Advanced Learner:

The institution is conducting the following activities periodically for advanced learners:

- Providing reference books from the central library.
- Motivating students for research projects.
- Inspiring students to write research articles.
- Inspiring students to participate in AVISHKAR Competition.
- The library reading hall is open for the whole day to students.
- Motivating the students for publishing articles in the annual magazine of college – *Manas*.
- Guidance for the preparation of competitive examinations like I.B.P.S., M.P.S.C., U.P.S.C.
- Various departments conduct activities like Seminars, Workshops, Poster competitions, Quiz competitions, Scientific Rangoli.

#### Department-wise activities taken for advanced learners:

##### Chemistry

Students seminars, guest lectures.

##### Botany

Flower Arrangement, Poster presentation.

##### Physics

Innovative projects.

##### Zoology

Poster presentation, Scientific rangoli, Guest lectures.

##### Economics

Poster Presentation, Socio-economics survey, Projects.

### Geography

Quiz competition, general subject knowledge test, Geography day, various competitions.

### History

Historical Projects.

### English

Soft Skill Development.

### Marathi

Essay Writing Competition, Debate competition, Oratory competition

### Slow Learners:

- Department-Wise remedial coaching for students.
- Conducting extra lectures for these students.
- One to one personal guidance.
- Use of ICT techniques to clarify the hard topics from the curriculum.
- The college had developed a special e-library on the main website hosting question papers, powerpoint presentations and educational videos.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 23:1

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

**Response:**

The college has organized some special activities for students to make learning more student-centric. The entire academic process, time-table, syllabus planning, assessment are student-centric.

### **Experiential Learning:**

- English Language laboratory for all language students.
- Well-equipped and spacious laboratories for science students.
- The economics department has given banking and financial transaction knowledge and taken poster presentations from students on Budget 2015-16 & 2016-17.
- The English department has conducted a soft skill development program.
- The Department of Botany provides knowledge of medicinal plants through the botanical garden.

### **Participative Learning:**

Students actively participated in the following activities,

- Quiz Competitions
- Socio-economic survey
- Student seminar, they present their topics and discuss them along with questions and answers.
- Study Tours
- Essay Competitions
- Field Visits
- Research projects

### **Problem-solving method:**

This learning method has been used by the various departments to enrich student's creativity, critical thinking and decision-making.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

### **2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**

#### **Response:**

Today ICT is useful in all aspects of education. ICT oriented education is useful to motivate teachers, students, and makes classroom teaching interesting and dynamic. The use of ICT has a positive impact on teaching-learning and research. Our college administration provides internet facilities to all departments as well as the Wi-Fi facility to all students. All teachers use the internet for improving their teaching quality. Teachers use LCD projectors, laptops, mobiles to show educational content to students. The college has 6 classrooms/laboratories with an LCD projector and internet facility. The college has a spacious computer and English language lab with 18 computers and an LCD projector. The college has a multipurpose seminar hall with an LCD projector, internet and sound system. The college has two laptops and a portable projector which will be provided to all staff according to their demand. Teachers use PowerPoint

presentations for effective teaching. Along with computers and laptops, every teacher uses their android mobile phones while teaching to show subject-related content to students. The Library has 6 computers with LAN for students to browse e-content. Marathi and English departments show movies based on Novels prescribed in the syllabus.

The main website of the college hosts a secondary website named Janata-e-hub which hosts question papers, PowerPoint presentations, and other educational videos for easy and anytime access to students. Along with this college has a lecture recording facility and its youtube channel on which faculty uploads their recorded lectures.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

Response: 24:1

#### 2.3.3.1 Number of mentors

Response: 25

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
Mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 93.11

File Description	Document
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**Response:** 11.46

**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	3	3	3

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**Response:** 4.04

**2.4.3.1 Total experience of full-time teachers**

Response: 109

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode**

**Response:**

At the undergraduate level, internal evaluation takes place at the college according to the norms and guidelines of Savitribai Phule Pune University, Pune. The college conducts term-end examinations (60 marks) at the end of the first term for B.A. Internal examinations for B.Sc. classes (10 marks) are conducted by the college at the end of each semester. The tentative schedule of all term end and internal examinations are made prior in the academic calendar. A program is prepared and executed as per the rules of the examination department. The institute has an independent examination office with CCTV surveillance and internet connectivity. One of the faculty is appointed as a College Examination Officer by

the University for smooth, robust, and transparent conduction of the internal as well as external examinations in the institution. The institution displays the timetable on the notice board prior to commencement of the examination. The question papers for term-end examination are set by the faculty in two sets. The question papers are set taking into consideration PSOs and COs. While setting the question papers, balance is maintained in objective and subjective parts considering difficulty levels. Due weightage is given to all the topics from the course content. The Internal Senior Supervisor is appointed for this examination and the vigilance squad observes the fair conduct of all examinations. The answer papers are assessed. The examination department maintains custody. The assessed answer papers are shown to the students in the class to ensure transparency. After the assessment of the answer papers, provision is made for the moderation of assessed papers. The results are declared within a stipulated time period. The grievances if any are redressed by the examination committee at the college level. The students may apply for verification of the marks or revaluation of their answer papers within 10 days after the declaration of the results. There is a provision for providing photocopies of assessed answer sheets on-demand. Similarly, the internal test of 10 marks for students of science faculty is conducted by the examination department each semester. Unit tests, oral examination, home assignments, group discussions, project work, seminars, and workshops are conducted at the department level.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### Response:

The students are the major element in any institution and it is our duty to make all efforts to ensure transparency in all activities. 'The student grievances redressal cell' is formed to handle complaints of the students, while examination related grievances are handled by the examination committee. The college follows all guidelines of the affiliating university to conduct the internal examinations. Grievances about the examinations are handled according to the norms of the affiliating university. F.Y.B.A. and F.Y.B.Sc. annual examination CAP is undertaken as per guidelines of Savitribai Phule Pune University, Pune. The result making process is completed within a time-bound given by the University. Internal and term-end answer sheets are shown to students. Grievances related to examinations like missing marks entry, mistakes in the name, seat numbers, and others are resolved by verifying records. The Examination committee scrutinizes the grievances and takes actions accordingly. The grievances at the institutional level are redressed by this committee in due time. Regular follow up of these grievances is taken by the college and measures taken are intimated to the concerned students. The internal marks are filled online and submitted to the university in the stipulated time.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**Response:**

The university has displayed all outcomes for all the programs on the university website. Following methods are used by the college to share program outcomes with the students and teachers. The college has maintained its own dynamic website [www.janatacollege Rui.com](http://www.janatacollege Rui.com). Program outcomes, program-specific outcomes, and course outcomes for all the programs and courses offered by the college are given on the website, under the Academic tab. Program outcomes for Science are displayed in the respective laboratories. All subject teachers discuss course outcomes with students during lectures at the beginning of the semester. Term-end and internal question papers are set according to course objectives. The copies of the old and new syllabus are readily available for students in the library and respective departments.

File Description	Document
Upload COs for all courses (examples from Glossary)	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

**Response:**

The institution evaluates the level of performance of students in accordance with its program outcomes, program-specific outcomes, and course outcomes through teaching-learning and evaluation methods. The POs, PSOs, and COs are attained as below:

**Attainment of Programme Outcomes is evaluated through:**

- Co-curricular activities
- Extracurricular activities
- Extension activities
- Various competitions
- Awards to AVISHKAR
- Awards and Prizes to students
- Placements

**Attainment of Programme Specific Outcomes is evaluated through:**

- Teaching and completion of syllabus
- Evaluation and assessment of papers
- Internal examination (Class test and Tutorial)

- External examinations held by the university
- Practicals
- Assignments
- Projects
- Class activities: Seminars, Group discussions
- Academic performances reflected by academic results.

**Attainment of Course Outcomes is evaluated through:**

- Students' Performance in above-mentioned Programme Specific Outcomes
- Personal interaction with students.
- The increasing strength of students opting for higher studies like postgraduate and research in recent years.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**2.6.3 Average pass percentage of Students during last five years**

**Response:** 60.16

**2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
88	84	57	76	78

**2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
144	120	117	132	123

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>



## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

##### 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

##### 3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	10	10	10

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

### 3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

**Response:** 26

#### 3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3	12	7	2	2

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 3.2 Research Publications and Awards

### 3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

**Response:** 0.15

#### 3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	1	1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 1.18

#### 3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in

**national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	2	6	22

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3 Extension Activities

**3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

The institution has organized several activities through NSS and BSD programs.

**National Service Scheme:** The extension and outreach activities of the college are carried out under the NSS unit which was established in the academic year 2014-15. The vision of the unit is to develop an awareness of social responsibility and good citizenship of the society so as to maintain the socio-economic balance in the society. Our NSS unit has 100 volunteers out of that 50 percent take part in NSS special winter camp. To imbibe different qualities in students and to identify and encounter the need and problems of society, students are encouraged by visiting the adopted village and nearby community through NSS. The institution has adopted a nearby village *Watephal, Gundegaon and Sarola Kasar Tal* and district-Ahmednagar under the NSS. The special residential camp is organized annually in this village. It is one of the most vital and fruitful activities of NSS. Different activities are carried out by students which helps them in the overall development of their personality and made them aware of society's ethics. In which dam construction, soak pit constructions for wastewater management, health check-up camps for animals and humans, lectures on various topics like dowry ban, issues of ladies, youth's health were arranged. Other extension activities include AIDS Awareness, Gender, Equality, Road safety Abhiyan, Voting awareness rally, Sanvidhan day also celebrated by the college. The institution has arranged funds for Sangali - Kolhapur Flood.

**Board of Students' Development:** With the collaboration of BSD of SPPU, the institution has arranged workshops for developing social awareness and problem-solving issues like arranging disaster management, organ donation camp, the workshop on the problems of disabled people, Dowry prohibition workshop, *Nirbay Kanya Abhiyan*.

**Celebration of Van Mahotsav & Vruksh Dindi:** The NSS unit annually celebrates the Van Mahotsav week (tree plantation) in the first week of July and Vruksh dindi Abhiyan which enriched the greenery of our campus and also created environmental awareness among the students.

**Swachh Bharat Abhiyan:** Under this program, the unit has arranged various activities like the clean

campus and clean village. The unit has also arranged these activities in public places to create social awareness among students as well as in society.

**Blood Donation Camp:** The institution has been appreciated 4 times by Ahmednagar Mahanagar Palika Blood Bank and one time District Hospital for organizing Blood Donation Camp. The College annually organizes a Blood Donation Camp in association with District Hospital, Ahmednagar Mahanagar Palika for the last 4 years.

**Healthy India Scheme:** Institution had organized Healthy India Scheme for awareness of youth.

**Anti-tobacco social oath:** The institution had organized an anti-tobacco social oath.

**Department extension activity:** The Economics Department had organized a one day workshop on "Financial Literacy Program" in association with Consumer

Guidance Society of India, Mumbai. Department of Economics organized a poster presentation on the annual budget, Economics in Competitive

Exam, Economics, Socio-Economic: Survey of Rui Chattissi for awareness student and society.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response:** 4

#### 3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years ( including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

**Response:** 24

#### 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-

**wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
7	6	5	4	2

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**

**Response:** 41.81

**3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
417	363	344	41	27

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**3.4 Collaboration**

**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

**Response:** 0

**3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

**Response:** 0

**3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The college has a well-designed and furnished building with 08 laboratories, 07 classrooms, 01 seminar hall with LCD projector and a computer and language laboratory. There are 06 ICT-enabled classrooms including a seminar hall and a computer and language laboratory. The Physics, Botany, Geography, Zoology and computer and language laboratories are used simultaneously for lectures and practicals according to a predefined schedule. The seminar hall is used for programs as well as teaching purpose. The college also has a ladies' common room, student leisure place, gents and ladies staff room, NSS and BSD room, IQAC office, gents and ladies washrooms.

The institution has a multipurpose computer and language laboratory with high-speed internet which is also used as ICT enabled classroom according to the predefined time table. The administrative offices, science laboratories, library, have computers with an internet connection (LAN system). The science laboratories have necessary furniture, equipment and instruments, LCD projector, water connection, scientists' photographs and quotations, laboratory rules and fire-extinguishers. The college has a spacious and well-furnished library with a separate reading hall for the staff and students having a capacity of 36 students. The library has print journals, newspapers, textbooks and reference books. The institution has a Botanical garden with a greenhouse. The Zoology department has a vermicomposting unit. There is a ramp for *Divyang* students. The college has a canteen providing basic fast food facilities for both teachers and students. The cleanliness and sanitation of the whole institution are maintained by the peon, students of the earn and learn scheme, laboratory attendant, and local gardener for garden maintenance.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

The institute has adequate facilities for sports, games.

**Sports:**

The institution had made a playground in the academic year 2016-17 which is spacious to hold many outdoor games. It has grounds for games like *Kho-Kho*, *Kabaddi*, volleyball and double bar, single bar. Many students have taken the advantage of it and achieved success at the national level. The



institution makes playground available for the youth of the village and alumni in the evening time. This makes students physically strong and fit and prepares them mentally for education. The college provides sports equipment required for various games such as volleyball net, ball, bat, knee pads, and helmet for cricket. The playground is useful for students to practice the game, so we have some success stories which motivate other students.

### Cultural Activities:

The institution has adequate facilities for cultural activities, a large open stage of 37.16 sqm. is used for various cultural activities such as the celebration of national days and other cultural programs like rangoli competition, days of the year, death and birth anniversaries of great Indian personalities. The institution has a spacious seminar hall with a decent sound system, LAN, LCD projector which is used to celebrate gathering, annual prize distribution ceremony, arrange departmental and BSD programs, special lectures and to show some academic-related films.

### Yoga Centre:

The yoga center was established in 2017 and it is successfully running in our institution. Experienced *Shri Bhambare S. S.* is appointed as a yoga trainer in the institution. Initially, the yoga training was given in open ground, student leisure place and under the parking shade, but now the building is developed and has a large porch of 37.16 sqm. surrounded by greeneries, fresh air and sunlight which have many additional health benefits.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 75

#### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 6

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 241.29

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
54.35364	17.77698	37.82943	44.08369	104.52738

File Description	Document
Upload audited utilization statements	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

Name of ILMS software: **SOUL**

Nature of Automation: **Fully**

Version: **2.0**

Year of Automation: **2018-19**

Link to software: <https://soul.inflibnet.ac.in/index.php>

The library is automated by using the Software for University Libraries (SOUL), version 2.0 is an integrated library management software designed and developed by the INFLIBNET Centre based on the requirements of college and university libraries. The database for the new version of SOUL is designed for the latest versions of MS-SQL and MySQL (or any other popular RDBMS). SOUL 2.0 is compliant with international standards such as MARC 21 bibliographic format, Unicode based Universal Character Sets for multilingual bibliographic records and NCIP 2.0 and SIP 2 based protocols for electronic surveillance and control.

#### Major Features and Functionalities:

- Supports ground-level practical requirements of the libraries such as stock verification, book bank,

vigorous maintenance functions, transaction-level enhanced security.

- Provides a facility to send reports through email, allows users to save the reports in various formats such as Word, PDF, Excel, MARCXML.
- Highly versatile and user-friendly OPAC with simple and advanced search. OPAC users can export their search results into PDF, MS Excel, and MARCXML format;
- Supports data exchange through ISO-2709 standard;
- Book reservation facility, withdrawn, lost books are easily located.

The college has an ideal library for the students and faculty of the institution. The college library has 3308 textbooks, 644 reference books, CDs, dictionaries, 278 donated books, 15 magazines and periodicals. Till today the Library has 3952 total books. The library has DELNET subscription which hosts a record of one crore e-books, e-journals and e-articles. Library also provides 06 daily newspapers such as *Dainik Sakal*, *Lokmat*, *Loksatta*, *Pudhari* and *The Indian Express*, *Punya nagari*. The library is accessible for students from 10.00 am to 5.30 pm. The library has a fully flourished reading hall with a capacity of 36 students. In the library, various departmental sections are made for Chemistry, Botany, Zoology, Physics and Arts books. The library has various stacks for books, periodicals, reference books. On the anniversary of Dr. APJ Abdul Kalam college has started the celebration of *Vachan Prerana Din*.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** E. None of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 0.75

**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0.42694	0.12210	0.84632	0.57589	1.79203

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year**

**Response:** 6.45

**4.2.4.1 Number of teachers and students using library per day over last one year**

Response: 41

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>

**4.3 IT Infrastructure**

**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Response:**

The institute currently has 48 desktops, 2 laptops, 6 projectors, 13 printers, 03 scanners, 1 photocopier, Wi-Fi, LAN, CCTV facilities. The college has a functional dynamic website with online admission, complaint and feedback system; software for the library, examination and account. The Institution frequently updates its IT facilities as per adequacy according to student's strength.

Following is the comparative charts showing updates of ICT facilities in the last five years:

Sr. No.	IT Equipment/facilities	In 2015	In 2020	
1.	Total Computers	25	48	
2.	Laptop	00	02	
3.	Campus Network	Broadband With LAN in Library,	Broadband	With

**Self Study Report of AHMEDNAGAR JILHA MARATHA VIDYA PRASARAK SAMAJ'S JANATA ARTS AND SCIENCE COLLEGE, RUI-CHHATISHI, AHMEDNAGAR**

		Office and Examination	Office and Examination Seminar Hall, IC	Wi-Fi campus an
4.	Internet Connection	5 MBPS BSNL broadband	20 MBPS BSNL	
5.	Computer and Language laboratory	00	01	
6.	ICT enabled classrooms	00	06	
7.	Printers	03	13	
8.	Printers With Scanners	01	04	
9.	LCD projectors	01	06	
10.	Photocopier	01	01	
11.	Barcode Scanner	00	01	
12.	Website	Nil	Yes	
13.	Softwares	Account	Library, admission, Complaint	Exa Feed
14.	Biometric Attendance	Nil	Yes	
15.	Scanners	00	03	
16.	Fax	01	02	
17.	CCTV	09	19	
18.	Digital Camera	00	02	

The institution timely upgrades windows, MS office and antivirus software and hardware so as to improve security, reliability, speed and performance of the computers.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 22:1

File Description	Document
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** C. 10 MBPS – 30 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

**Response:** 21.66

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
6.50584	8.83061	2.64806	4.51941	5.03670

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

##### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

The institution has adequate and spacious physical facilities for smooth conductance of academic and administrative work. The laborious task is to maintain and upgrade such a large system but the institution has a well-established system for maintenance and utilization. The institution has supportive non-teaching staff, office attendants, specially appointed laborers for cleaning and students of Earn and Learn Scheme under the BSD department. The college has respective committees, budgetary provisions and time-bound mechanisms for maintenance work and repairing of various facilities. The College Development Committee (CDC) takes all necessary decisions for the maintenance and purchase of physical facilities. The parent institution has a separate unit called “*Shri Shivaji Madhyavarti Sahakari Grahak Bhandar Ltd.*” which has registered vendors through which instruments are purchased, maintained and replaced. The maintenance of infrastructure facilities such as electricity and light fitting, laboratory gas connection, plumbing, furniture, painting, computers and laboratory equipment is done through registered vendors/companies of “*Shri Shivaji Madhyavarti Sahakari Grahak Bhandar Ltd.*”

The detailed description is as follows:

- **Laboratories:** The institution has a total of 08 laboratories, which are used in two sessions. The supportive staff like laboratory assistants and attendants regularly takes care of the laboratories before and after the conductance of practicals. The college appoints 2-3 students per department for extra maintenance through the Earn and Learn scheme. The laboratory instruments and chemicals are purchased and serviced through registered vendors of the parent institute. We demand the quotation for chemicals and instruments or equipment by comparing the prices we select the lowest one.
- **Library:** The library is the most visited and most crowded area of the college. It contains important and valuable books and IT instruments, so the main concern is its cleanliness and maintenance. The college recently purchased a vacuum cleaner for the cleanliness of the library and shelves of books. The library is not that old and racks are made up of steel so fumigation is not necessary at this stage but the college is committed to timely taking care of the books. The attendants and students of Earn and Learn take care of the cleanliness of the library and books. The library computers and hence eBooks and e-journals are fully secured with antivirus software. In addition to this, a functional library advisory committee is there which takes care of library matters and functions. Every department of college gives the list of the required books which is further processed through librarian to “*Shri Shivaji Madhyavarti Sahakari Grahak Bhandar Ltd.*” for asking quotations from different agencies and then the purchase process is complete.
- **Sports facilities:** The requirement for sports equipment and instruments are purchased from “*Gaurav Sport Ahmednagar*”. The playground, sports equipment and instruments are maintained by the players, attendants, students of Earn and Learn Scheme. The sports instruments are given to the students on demand. The number of availability of instruments according to students' strengths are timely updated.
- **Computers:** The necessary computing equipment is purchased and maintained from “*Shri Shivaji Madhyavarti Sahakari Grahak Bhandar Ltd.*” The institute has availed of computers, printers, LCD projectors, laptops. All necessary precautions have been taken to maintain the standard of IT infrastructure. Computers and software are regularly updated to avoid any future problems like data loss. The antivirus software is used for all computers. One laboratory attendant has been appointed for the maintenance of the Language Laboratory. The faulty IT instruments are repaired and replaced through registered vendors of the parent Institute.
- **Classrooms:** Separate sweeper is appointed to clean the classrooms, seminar hall and porches. The benches and lecture stands are cleaned at that time. Other attendants and students of Earn and Learn Scheme help them in cleaning work.
- **Toilets and Washrooms:** Separate toilets are available for the Principal, gents staff, ladies staff, boys and girls students. All are cleaned and maintained by the separate externally appointed sweeper. Who periodically visits the college and keeps everything clean and neat.
- **Other Infrastructure:** Attendants, students of Earn and Learn, NSS Volunteers take care of the maintenance of all infrastructures in the institute such as the Botanical garden, campus, playground, parking shade, offices. The Gardner is appointed for the botanical garden and green campus to its maintenance. The college campus is under CCTV surveillance and the night watchman is also appointed for the night who have a security room with essential facilities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

NAAC



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

**Response:** 67.08

##### 5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
541	413	291	355	297

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

**Response:** 15.08

##### 5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
102	74	77	84	89

#### File Description

#### Document

Upload any additional information

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

##### 1. Soft skills

2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** B. 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 41.81

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
189	300	171	402	110

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

<b>5.2.1 Average percentage of placement of outgoing students during the last five years</b>				
<b>Response: 3.6</b>				
<b>5.2.1.1 Number of outgoing students placed year - wise during the last five years.</b>				
2019-20	2018-19	2017-18	2016-17	2015-16
0	4	3	5	9
File Description	Document			
Upload any additional information	<a href="#">View Document</a>			
Self attested list of students placed	<a href="#">View Document</a>			
Institutional data in prescribed format	<a href="#">View Document</a>			

<b>5.2.2 Average percentage of students progressing to higher education during the last five years</b>				
<b>Response: 24.85</b>				
<b>5.2.2.1 Number of outgoing student progressing to higher education.</b>				
Response: 41				
File Description	Document			
Upload supporting data for student/alumni	<a href="#">View Document</a>			
Institutional data in prescribed format	<a href="#">View Document</a>			

<b>5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State</b>				
---	--	--	--	--

government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 15

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
5	3	4	2	1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

### **5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

#### **Response:**

In various activities of the college, students actively participate. College establishes the Students Council every year as per the guidelines provided in the university act. These all students' representatives together organize different functions and activities in the college like Teachers Day, Guru Purnima, a celebration of birth and death anniversary of the noble person of nation, gathering, prize distribution, send off to the students and welcome ceremony of a newly entered student in the college. All teacher staff guide and help them for the arrangement and organization of function. Senior students give an opportunity for new students into their teams.

Different committees of the college engage students as a representative, these include anti-ragging, sports, culture, library, alumni, college development, student grievance and redressal, student council, IQAC. The third-year students of the college donate various books to the college on the occasion of their send-off program. The college considers the problems of students for making the internal college timetable through the timetable committee which includes students representative. Different problems of girl students are solved by an Internal complaint cell. Student complaint box is fixed in the college as well as the college adopted an online complaint system for different complaints of students, these grievances are redressed with the principal, teachers, and students together through respective committees. These committees include students representative. To know the weakness in teaching and administration we take feedback from the students. It helps to maintain the quality and area of improvement for certain teachers and college. NSS students are actively participating in social awakening activities. The Earn and Learn Scheme run in the college through which many economically backward students get benefitted every year. Through which students selected in the Earn and Learn Scheme participates in the administrative work in the office, laboratories and library.

Some arts like reading skills are enhanced by giving prizes at a different level in the Prize Distribution Ceremony by the hands of the chief guest, president of the Institute. It motivates students and increases participation in a different competition. For people of the rural area, we conduct awareness programs regarding voter awareness, AIDS awareness, soil conservation importance in which students take active participation. Finally, the reflection of the college is presented in the yearly magazine named "MANAS" with the help of students. Through the Manas yearly magazine, students' reading and writing skills are enhanced.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 84.8

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
113	92	90	78	51

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

On joining the college a student becomes a member of the Janata Arts and Science College Family. We have “*Janata Kala v Vidnyan Mahavidyalay Maji Vidyarthi Sangh Ruichattisi*” unregistered alumni association. The institution has many distinguished alumni. It has a very active calendar of activities through which it connects not only with the college activities but also brings under its fold the alumni for various projects and events. The college boasts of outstanding work in the academic and social field of alumni. All ex-employees and alumni are invited on the occasion of special functions of the college. The college organizes occasional alumni meets through the alumni association. Meetings are conducted with its Alumni Association which provides valuable suggestions with respect to the functioning and infrastructure of the institution. Some alumni give a donation to the college for its development in the form of books and money. Alumni meets are also held by various departments where the former students share their job-related experiences with students which enables them to gear up to stand in a competitive world. The college utilizes the intellectual inputs of its alumni working in the academic and professional fields to enrich the curriculum and enhance the quality of curriculum implementation through their feedback. The college takes advantage of social media for connecting with alumni.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** E. <1 Lakhs

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

##### Vision

To make well educated, empowered and earner women and rural India.

##### Mission

- To provide quality education in rural areas to create efficient human resources.
- Committed to producing quality students to cater to the needs of society by imparting skill-based education through the effective teaching-learning process.
- To encourage female education in rural areas.
- To impart basic knowledge and develop skills, aptitudes, and competencies to meet future challenges.

##### Nature of Governance

The college has visionary management constantly looking for ways and means of incorporating quality in education. The institution is committed to impart quality education in a rural area in order to empower the youth and women in the region. Various stakeholders such as parents, students, alumni are involved in the process of formulation of vision and mission. The management through the CDC has well-defined policies for planning, monitoring and evaluating the administration, academic processes generation, and utilization of funds. The College Development Committee is constituted under the Maharashtra Public University Act 2016 (previously known as Local Management Committee). Major decisions like sanctioning the budget, addition of new courses and accountability of the teaching-learning process are taken by CDC. The Principal implements the policy decisions taken by the CDC. The major policy decisions are carried through the IQAC, which plans the execution of curricular, extra-curricular and co-curricular programs through the head of the departments and various committee chairmen. The development policies are defined in the meetings of the College Development Committee and communicated to staff members through the staff meetings. According to the mission and perspective plans of the institution, the students have proved their quality by winning gold and bronze medals in the national and state level *Kho-Kho* and Wrestling competition. Also, the selection of the group of girls at the university level in the invention of the Inter-university research project competition i.e AVISHKAR showed their research potential. The graph of girl's results in college is ever-increasing. The institution has been working for women's empowerment through higher education. Many girls from different villages come to our college every year. The institution carries its social responsibilities through various measures such as providing concession in fees to students, earn and learn scheme and NSS unit. Faculties and students are supported to expand their skills by attending faculty development programs, workshops, conferences and publishing papers in journals, participating in national and international level seminars.



File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

The college practices decentralization and participative management in common consultation with the College Development Committee of the college. The college has formed different committees including teaching and non-teaching staff for the effective functioning of academic and administrative work of the college. The institution appointed faculty in-charge, heads, committee chairmen, and coordinators to develop their leadership abilities. The college gives complete freedom in decision making such as course allocation, timetable and academic calendar formation, organization of departmental programs and field visits, and internal examination timetable formation. Three faculty members and non-teaching staff are represented in CDC. The Principal discusses important development plans along with all the committee members and head of departments. All the decisions and policies related to college development, infrastructure, and new courses, budget distribution to various activities of the college are taken by the CDC.

#### Introduction –

Our college established a Student Redressal Committee under the University Grants Commission (Grievance Redressal) Regulation, 2012. The committee includes teaching, non-teaching staff and students. Objectives of the Student Redressal Committee are to develop an organizational framework to resolve the grievances of the students and other stakeholders, to enlighten the students on their duties and responsibilities to access benefits, to ensure an effective solution to the student's grievances, to investigate the reason for dissatisfaction, to obtain where possible a speedy resolution to the problem.

#### Decentralization Practice-

As per the minutes of the student redressal committee meeting, the students demanded a water purifier facility in the college. In the first general staff meeting of the college, it was decided by consensus that the college would purchase and install a water purifier and cooler system. The IQAC forwarded the proposal to the College Development Committee (CDC) for final approval.

#### Participative Management-

Thus, the process of purchase is executed by the governing council through the consumer store which is the center of the parent institute to purchase various instruments for all colleges under the parent institute. With transparency, the college ensures decentralization and participative management.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

The college implemented the plan for the next few years and follows the same to achieve the goals mentioned in the vision and mission. At the institution level Principal, Vice Principal, Faculty in-charge, Head of the departments, Librarian, Administrative and Non-teaching staff share responsibilities. Different committees are formed at the college and department level to facilitate the different curricular, co-curricular and extra-curricular activities to be conducted during the academic year. The IQAC and CDC play an important role to develop, deploy and review the quality policies from time to time as per the institution's need.

#### Perspective Plan:

- To increase in the skill-oriented certificate, short term/ long term courses for students.
- To increase in Entrepreneurship development programs to be implemented for the students.
- To increase student intake capacity for existing courses and improve student enrolment.
- Strengthening of placement cells, arranging the placement drives and improvement of placement services.
- To organize national /international seminars and workshops on research and quality-related themes.
- To develop an eco-friendly campus.
- Installation of solar panels for power supply.
- To establish functional MoUs, collaborations, linkages with different industries, field trips, and placements.
- Improvement in infrastructure.
- To evaluate the college by the NAAC.
- Digitization in administration.
- To provide sports facilities for students.
- Computer Laboratory.
- WiFi campus.
- Library E-subscription.

#### Digitization of Administration is successfully deployed as per the plan in the following fields:

**Fee Records:** The college uses account software to maintain the fee records of students and institute expenditure from 2013.

**Examination:** The college installed examination software in 2016 to conduct the first-year examination. The database is useful for generating examination form entry, hall tickets, marks entry, result in summary, and mark sheet.

**Biometric Attendance:** The biometric attendance system used to monitor the working hours of teaching and non-teaching staff.

**Library:** The college library has software to maintain data of inward textbooks and reference books. The

database of library software also to issue identity cards.

**Admission:** Online admission facility is available for students.

**Website:** The college has a dynamic website with a feature of providing updates and announcements of the institute. The website provides information about all departments, IQAC, Co-curricular and Alumni and has online feedback and complaint sections.

**WiFi Campus:** The internet facility is made available in the campus through the WiFi for students with 20 Mbps speed.

**Computer Laboratory:** The college has set up a well-equipped computer laboratory for students to complete various computer courses. In which 18 computers, projector and internet facilities have been provided.

**Library E-subscription:** The college library has subscribed as an institutional member of DELNET in June 2020. It provides access to books, journals and articles for the students and faculty.

As per the prospective plan, students achieved success by earning gold and bronze medals in the National and State Level *Kho-Kho* and Wrestling competition.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

#### **Response:**

The college follows all the rules and regulations defined by UGC, State Government and Affiliating University for procedures involving recruitment, promotions, service matters and grievance redressal for staff and students. College Development Committee, Internal Complaint Cell Committee, Student Redressal Committee, Anti-ragging Committee, Placement Cell, Alumni Association, SC/ST Cell Committee, OBC Cell Committee, the committee under RTI and other statutory committees are formed and they are functional.

The administrative functioning is handled efficiently by the CDC with the active participation of the Principal and vice-principal. All major academic and administrative decisions are implemented through IQAC.

IQAC constitutes a number of committees to carry out different activities and programs of the college. These committees include academic committees like Examination, Library, Research, and Development. The committees like NSS, Board of Student Development Committee and Cultural Committee work in coordination with IQAC to organize extra-curricular and extension activities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

The college provides its teaching and non-teaching staff with the right opportunities and encouragement offers and schemes for individual and institutional growth, development.

- Provision of advance payment of salary to the faculty on the occasion of festivals.
- Casual leave.
- Duty leave.
- Motivate the teachers to upgrade their qualifications with research degrees M.Phil/Ph.D.
- Encourage the involvement of teaching and non-teaching staff in decision making through their representations on various bodies.
- Encourage faculty members to participate in seminars/conferences/workshops on the latest developments in varied subjects.
- Felicitation and publicity of staff achievements through parent institutes annual function- *Dasara Melava* and college's yearly magazine- *Manas*.
- Representation on CDC and various academic and administrative committees formed by the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

**Response: 0**

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response: 0**

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response: 5.27**

#### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	1	0	1	1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

##### Response:

The institute has a well-designed performance appraisal system. At the end of every academic year, faculty performance appraisal is done by the management based on the subject wise result analysis, students' feedback. The appraisal feedback is also taken from all staff including HODs of the concerned departments and the result is discussed with the faculty members in order to make the appraisal process more effective. The IQAC collects feedback forms from the students of all classes about teachers. Quality is maintained by the appraisal system. The management always plays an important role in the performance appraisal of the staff.

The process of appraisal of teaching and non-teaching staff is discussed as follows.

- The feedback consists of a questionnaire of key indicator points i.e. students' interactions, content delivery, punctuality, etc.
- A final feedback report is communicated to the respective teaching and non-teaching staff by the HOD for corrective actions.
- Year-wise, semester wise and subject wise difficulty level of subjects are considered for the appraisal.
- The final grade of appraisal is calculated from the results of three parameters viz., student's feedback, university examination result of respective subjects and appraisal form.
- The outcome of the performance appraisal is that the faculty become aware of their weaknesses and tries to improve themselves to score better grades next year.

The performance appraisal of non-teaching staff like librarians, office staff, support staff, etc. is done by the principal based on the quality and quantity of their work, nature of their work, their enthusiasm, skill sets and efficiency.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

The college conducts its financial audit regularly. Institute has its financial audit mechanism. The accounts of the institution are subjected to audit by a certified chartered accountant appointed by the parent institute. The appointment of an auditor is made by the management. The auditor is continuously checking and keeping a record of accounts. A review is taken to understand and minimize errors while preparing financial statements. M/S S.V Gurjar & Co. was appointed as the internal financial auditor for the last five years. The last financial audit was carried out in the year 2020. There were no irregularities and any audit objections found by the auditor. While the external audit is not carried out by the government as the college is non-grant.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 21.68

#### 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
10	2.79125	3.53848	5.10430	0.24403

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

The college is affiliated to S. P. Pune University, Pune and following the rules and regulations laid down by the Govt. of Maharashtra. The college has a major source of revenue through tuition fees of students collected during admission. The college is also applying for funding from the affiliated university for organizing seminars/conferences under the Quality Improvement Program. The institution has a mechanism to monitor the effective use of funds. All the departments and committees submit proposals of budgets for the activities to be conducted by them which are sanctioned by the CDC. The policy and procedure for resource mobilization are decided by the finance committee of the management from time to time according to the needs of the college. Every year a budget showing estimated receipts and payments is prepared. The budget proposals are discussed in detail and approved by the CDC committee. The parent institute has a central purchase system through which major purchases are carried out. The sanctioned funds are utilized for the development of laboratories, purchase of books, staff salary, development and maintenance activities. The alumni of the institute take initiative for generating the funds.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The institution has established the Internal Quality Assurance Cell (IQAC) in July 2014 as per the guidelines of the NAAC. Since then IQAC has become functional in suggesting a number of quality improvement measures in the college. The cell is headed by the principal and coordinator. It has fifteen members. Of them one as alumni representatives, one as management representatives, one nominee from local society, one as industrialist member, one as student representatives, seven faculty members and a member of the office staff. The focus is on the overall development of students through skill development, training programs, co-curricular and extra-curricular activities. The meetings of IQAC are held at least twice a year. The two best practices institutionalized as a result of IQAC initiatives are elaborated below.

#### Example 1: - Promotion of Research Activity

To promote research activities IQAC encourages teachers and students to organize and participate in state and national level seminars, workshops, conferences and also encouraged them to present research papers and publish them in reputed journals. The IQAC had suggested the organization of two state-level seminars for research, quality improvement in faculty and students. The institution had organized a first State level seminar on "Role of Changing Environment on Society: A Multidisciplinary Approach", on 1st -2nd February 2016. The 70 papers were presented and published in the proceeding (ISBN-978-93-5158-298-4).



The institution had organized second state-level seminars on “Agricultural Transformation: Issues and Challenges” on 19th -20th December 2016. Faculties and students participated in the conference and 21 papers were presented and published in the proceeding (ISBN- 978-93-24457-20-3).

### Example 2: - Board of Student Development

IQAC in 2016-17 suggested submitting various proposals to the university under the Board of Student Development Department (BSD) to improve students' curricular, co-curricular and extra-curricular skills, physical health education. This approach of the IQAC Board of Student Development Department (BSD) submitted proposals for workshops in the year 2015-16 to 2019-20 towards the university. Out of which 35 workshops were approved by the university. It includes Disaster management, My mother is in my college, *Nirbhaya Kanya Abhiyan*, Organ Donation Awareness, Entrepreneurship Development Guidance, Problem of Disability People, Soil and Water analysis, departmental subject workshops.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

#### Response:

IQAC takes a review of the teaching-learning process in the institute through various committees of the college. The following are the two examples of institutionalized reviews and implementation of teaching-learning reform facilities by the IQAC.

#### Example 1:- Teacher's Diary

Each teacher of the college is provided with an academic diary for an effective teaching plan. Academic diary containing annual and semester wise teaching planning, workload, actual teaching topics, syllabus, timetable completing summary, daily teaching plan and academic and administrative committee responsibilities. The teacher's diary maintains day to day teaching activities regularly. Diary also records the teacher profile concerning research activity and personal information of teachers. The teacher's diary gives an overall summary of the topics covered by a teacher in each class per subject, per semester. The teacher's diary signed by the HOD of the concerned departments and then submitted to the principal. The principal monitors the overall teaching performance of the teachers through the verification of the diary.

**Example 2: Apart from this IQAC continuously runs the teaching and learning mechanisms in the institution through the following ways**

- IQAC maintains the teacher's profile having academic and research record of the faculty.

- The academic calendar is prepared and is made available to all in the college department.
- Use of ICT in teaching and learning processes adopted by faculty.
- Organized state level seminars and BSD workshops.
- The faculty determines the course and subject objectives before the start of the course.
- Classrooms and laboratories are facilitated with LCD projectors for ICT enabled teaching and learning activities.
- The library and computer lab is equipped with 24 computers.
- The IQAC employed class-seminars, surveys, field trips for students.
- Remedial classes are conducted on the suggestion by IQAC for slow and advanced learners.
- Continuous assessment of students through various activities like internal examinations, term-end examination, home assignments, projects, orals, and practicals.
- Receiving online and offline feedback on assessment of teachers and institutional services by students through questionnaires

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**Response:**

The college has conducted different programs during the last five academic years like,

Year	Title of Workshops, Lectures and Cultural Programmes	Date of program
2019-2020	Mehendi Competition	23/01/2020
	Rangoli Competition	25/01/2020
2018-2019	Flower Arrangement	15/11/2018
	Various Competitions (Cultural Activity)	01/01/2019
		to
		15/01/2019
	Nirbhay Kanya Abhiyan	
	1. Self Defense and Self Help	01/01/2019
1. Personality Development	02/01/2019	
1. Competitive Examination	24/01/2019	
2017-2018	Workshop on Awareness about Dowry Ban	02/01/2018
	Various Competitions (Cultural Activity)	01/01/2018
		to
		15/01/2018
	Nirbhay Kanya Abhiyan	
	Self Defence and Self Help	05/02/2018
Personality Development	06/02/2018	
Girls Health Issues and Solutions	07/02/2018	
2017-2018	Student Personality Development Workshop	17/02/2018
2016-2017	Various Competitions (Cultural Activity)	13/01/2017
	Soft Skills Development and Present Student	09/03/2017
	Welcome of Female Birth and Gender Equality	09/03/2017
	Personality Development and Present Student	09/03/2017
2015-2016	Student Development Workshop	08/03/2016

1. Training on leadership for students. **Action Plan:**

2. Inclusion of young Female members from diverse backgrounds.

3. Ensure visibility of gender policies in all areas.
4. Increase in numbers and effectiveness of women's performance.

***Institution shows gender sensitivity in providing facilities such as:***

1. **Safety and Security**
2. **Counseling**
3. **Common Room**

The college as well as the parent organization is very serious about our student's safety and security for which various measures were taken, observed, and monitored regularly.

**Safety and Security:** The safety of our students is our prime concern. The college campus is continuously under CCTV surveillance. The College campus has only one entrance and is secured and surrounded by wire fencing. The college has established a discipline committee in which all the faculty members observe the discipline turn by turn. Without an identity card, not a single student is allowed to enter college. We made a first aid service as well as a student insurance policy available for students.

**Counseling:** The college is responsive to issues like gender equity, we organized various activities for it. We have Anti Ragging, Sexual Harassment Prevention committee, internal complaint cell, student redressal committees. Contact numbers of committee members and helpline numbers of Nagar Taluka police station are publically displayed on the institution's website. The college has developed an online complaint portal on the website of the institute. The College runs several activities for gender sensitization through NSS and the Board of Student Development in which the doctor personally communicates with girls about their health and psychological problems.

**Common room:** The college has a separate common room for girls. The common room is provided with the facility of first aid. Sufficient natural light and ventilation are available in the common room. Sanitary Napkin Vending is available in the ladies' common room.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Annual gender sensitization action plan	<a href="#">View Document</a>

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

**Response:** C. 2 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

**Solid Waste management:**

The college has taken an initiative and implemented some measures to reduce the adverse effects of the waste created in the college campus. A vermicompost plant is developed on the campus for solid waste management. The dust, food scraps, paper scraps, and plant material are dumped in it. The manure created by this vermin compost plant is used for the plants and trees in the premises of the college. Paper scraps and junk produced in the campus are sent to the parent institution for proper disposal and recycling.

**Liquid Waste Management:**

For liquid waste, the college has constructed two large soak pits. All the liquid waste is released into the soak pits. We make optimum use of hazardous chemicals to conduct science practical and hence we reduce chemical waste.

**E-Waste Management:**

E-waste such as spare parts of computers, printers, xerox machines, and other electronic gadgets are being stored properly and given to the agency appointed by the parent institute where they recycle them on their level. Some of the outdated computers are repaired and reused.

File Description	Document
Geotagged photographs of the facilities	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

#### 7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Certification by the auditing agency	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Details of the Software procured for providing the assistance	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

**Response:**

The world is experiencing rapid change, and where cultural, political, economic challenges, traditional ways of life, education has a major role to play in promoting social cohesion and peaceful coexistence. Through programs that encourage dialogue between students of different cultures, beliefs, and religions. Education can make an important and meaningful contribution to sustainable and tolerant societies towards various diversities.

Aiming this, the college had organized many programs through NSS and Board of Students Development that develops an inclusive environment and harmony among the society and students about various diversities observed particularly in the rural areas.

**Objectives of programs:-**

- To institutionalize a multicultural inclusive environment.

- To support the development of an inclusive environment.
- To teach how to maintain positive interaction among people of different racial and cultural backgrounds.

Year	Title of Workshops, Lectures and Cultural Programmes	Date of program
2019-2020	Tobacco detox collective oath	11/07/2019
	Flood Relief Fund	29/08/2019
2018-2019	Workshop on organ donation awareness	08/02/2019
	Workshop on The Problems of Disability Peoples	08/02/2019
2017-2018	Sardar Vallabhbhai Patel Jayanti	31/10/2018
2015-2016	Lecture on Onion Crop Cultivation: Problems and Solutions	22/12/2015
	Lecture on Youth's Health Issues and Solutions	23/12/2015
	Lecture on Towards Wealth through Cleanliness	25/12/2015

File Description	Document
Any other relevant information.	<a href="#">View Document</a>
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

A responsible citizenry is the actual backbone of the thorough development of the nation. The fundamental rights, directive principles of state policy, and fundamental duties are sections of the Constitution of India that prescribe the fundamental obligations of the states to its citizens and the duties and the rights of the citizens to the State. It is important to value and preserve the rich heritage of our



composite culture as well as strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of endeavor and achievement. The college organized different activities throughout the year to nourish and prospers our students. The college inculcates different values like dependability, reliability, loyalty, commitment, open-mindedness, consistency, honesty, efficiency, innovation, creativity, good humor, compassion, the spirit of adventure, motivation, positivity, optimism, passion, and respect on students mind through programs.

**The college runs the following activities-**

Year	Title of Workshops, Lectures and Cultural Programs	Date of program
2019-2020	Manavi Hakk and Matdan Janjagruti	29/01.2020
2018-2019	NSS Special Winter Camp -Yoga And Pranayam	02/01/2019
		to
		08/01/2019
2016-2017	Samarth Bharat Abhiyan and Youth	03/01/2019
	New Voters Registration	
	Voter's Awareness Programme	08/02/2017
	Lecture on Philosophy of Saints	08/12/2016
2015-2016	Road Safety Week	04/10/2016
	Literature and Thoughts of Saints	26/12/2015

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

#### Response:

The parent institution Ahmednagar Jilha Maratha Vidya Prasarak Samaj has a socially acknowledged institute known for its secular character and progressive thinking. Being an educational institute it is our prime concern that we should imbibe moral and ethical values like patriotism, national integrity, social peace and harmony, social justice among the students and the future generations. Our students strive towards a better India by breaking the boundaries of religion and caste. The influence of great personalities impacts the students by these programs.

We are committed to celebrating national festivals like Independence Day, Republic Day, and Maharashtra Day i.e. 1st May every year. Besides these national festivals, the college celebrates the birth and death anniversaries of national heroes, social reformers like Mahatma Gandhi, Sardar Vallabhbhai Patel, Dr. Babasaheb Ambedkar, Savitribai Phule, Chhatrapati Shivaji Maharaj, Swami Vivekanand, Rajmata Jijau, Dr. APJ Abdul Kalam, and many others. Other commemorative days that are celebrated include International Women's Day, World Environment Day, World Population Day, Teacher's Day, National Science Day, *Hindi Diwas*, and Constitution Day of India.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Response:

### Best Practice-1

### 1. Title of the Practice:- *Aai Mazya Mahavidyalayat* (Mother in my College)

### 2. Objectives of the Practice:-

- To decrease the dropout ratio of girl students due to early marriages
- To improve their attendance in college by consulting with parents, particularly the mother.
- To make a nation stronger by making women socially strong and empower.
- To enhance the gender equality program.
- To increase awareness of higher education in society.
- To inculcate the importance of women's education which helps to make women socially, economically, educationally stronger.
- To equip the girl students with knowledge of fundamental rights.
- To assist deprived women to improve their self-confidence.
- To take part in India's "Women Empowerment Programme".
- To foster decision-making ability in girl students.

### 3. The Context:-

Today women are in a leading role in society. The performance and work done by women are appreciated by the world. Many women are police, army, doctor, scientists, teachers, politicians. Women in India now participate fully in areas such as education, sports, politics, media, art, and culture, service sectors, science and technology. Many women in India continue to face significant difficulties. On the other side, it is equally true that women face numerous challenges and discrimination from social prejudices. There are lots of women's problems in rural areas. Mostly girls are not allowed to go regularly to college. Their marriages are done without completing education. So the dropout ratio of girls in higher education is more. The closest person in the family to girls is their mother to whom she can discuss many issues. For making them more secure mothers are needed to be consulted. It is our duty to take part in building the nation by making women empowered. So, College decided to organize *Aai Mazya Mahavidyalayat*. It is difficult to change the traditional way and mindset of illiterate people in rural society still "*Aai Mazya Mahavidyalayat*" is a small attempt at the college to aware girls students and women in rural society and equip them with the knowledge to solve their problems and lead a better life and prosperous future.

### 4. The Practice:-

*Aai Maza Mahavidyalayat* program is organized by the college for the last two years. The invitation letters are sent by the college to parents. The women attend the program. Every year, the response of mothers is very good. They actively participate in the program. Staff, Principal and invited chief guest guide them. Mothers are also expressing their views openly in front of all. The guest gives informative lectures on various issues of girls in society. In the end, lunch is arranged for all the participants.

Year	Title of Best Practice	Date of program	No. of Participated (Students)	No. of (Mothers)
2019-2020	<i>Aai Mazya Mahavidyalayat</i>	06/02/2020	119	60
2018-2019	<i>Aai Mazya Mahavidyalayat</i>	22/01/2019	103	43
2017-2018	<i>Aai Mazya Mahavidyalayat</i>	16/02/2018	39	14

The number of girl student admissions has increased. **5. Evidence of Success:-**

- The regularity of girls attending college is increased.

- Girls are feeling safer.
- Students began to participate in various programs in the college.
- According to the ASER report 2014, only 1 percent of girls from Rural India make it to colleges. So, the college is successful in admitting most girl student's in college.

#### **6. Problems encountered and resources required:**

- Due to gender discrimination and lack of education, women are kept confined to their households and not allowed to participate in any activities like elections, discussions and participating in major festivals. So, women hesitate to attend the program.
- While arranging the program, the college has to make available a big hall, eminent guests and hospitality.

## **Best Practice-2**

### **1. Title of the Practice:- Blood Donation Camp**

### **2. Objectives of the Practice:-**

- In 2016, the Ministry of Health and Family Welfare reported a donation of 10.9 million units against a requirement of 12 million units, to fill this gap.
- To create awareness and motivate Students and people for Blood Donation.
- To help anyone, in case of any requirement for blood.
- To end the concept of replacement donation by ensuring a continuous supply of blood through Voluntary Blood Donation in Government blood banks.

### **3. The Context:-**

#### **Challenges in designing and implementing the practice**

- Due to low blood collection, the blood bank refuses to make camp in a rural area.
- Fear in mind about blood donation due to a lack of education.
- Girl students have low HB. So they are unable to donate blood. It impacts the overall collection of blood units.

### **4. The Practice:-**

The college or any educational institute is an effective medium to inculcate awareness among the people about any social issue as it directly connects to the young generation which is the future of the country. So, we have put the first step towards social awareness like blood donation camp. Keeping in view the aforesaid objectives and context, the college decided to take Blood Donation Camps regularly. The college has been engaging in this activity for the last 8 years. We call different blood banks to arrange the Blood Donation Camp in our college. In the camp, about 30 to 40 blood bags get collected each year. Around 80 students including staff were involved in the donation. In the end, doctors of the blood bank deliver an informative lecture on awareness about girl's health and blood donation. They provide information about a balanced diet that helps to increase the HB level. In addition to this, they also

distribute iron tablets to those who suffer from low HB.

Year	Title of Best Practice	Date of program	No. of Participated (Students and Teachers)	No.
2019-2020	Blood Donation Camp	14/01/2020	60	31
2018-2019	Blood Donation Camp	11/02/2019	60	24
2017-2018	Blood Donation Camp	08/01/2018	130	20
2016-2017	Blood Donation Camp	03/01/2017	130	25

#### 5. Evidence of Success:-

- Blood bank authority gives the card to each blood donor which helps that person in the future to get blood when needed. Many students including two faculty members got the blood for them in emergency conditions by using this certificate.
- Students and teachers get information about their HB.
- They get information on what diet to take for increasing HB.

#### 6. Problems encountered and resources required:

- Rural thinking that blood donation creates illness and weakness poses the main problem in the collection of blood.
- Many students have low HB mainly girls.
- The blood bank avoids coming into the colleges which have less student strength as the collection of blood bags is less.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Best practices in the Institutional web site	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

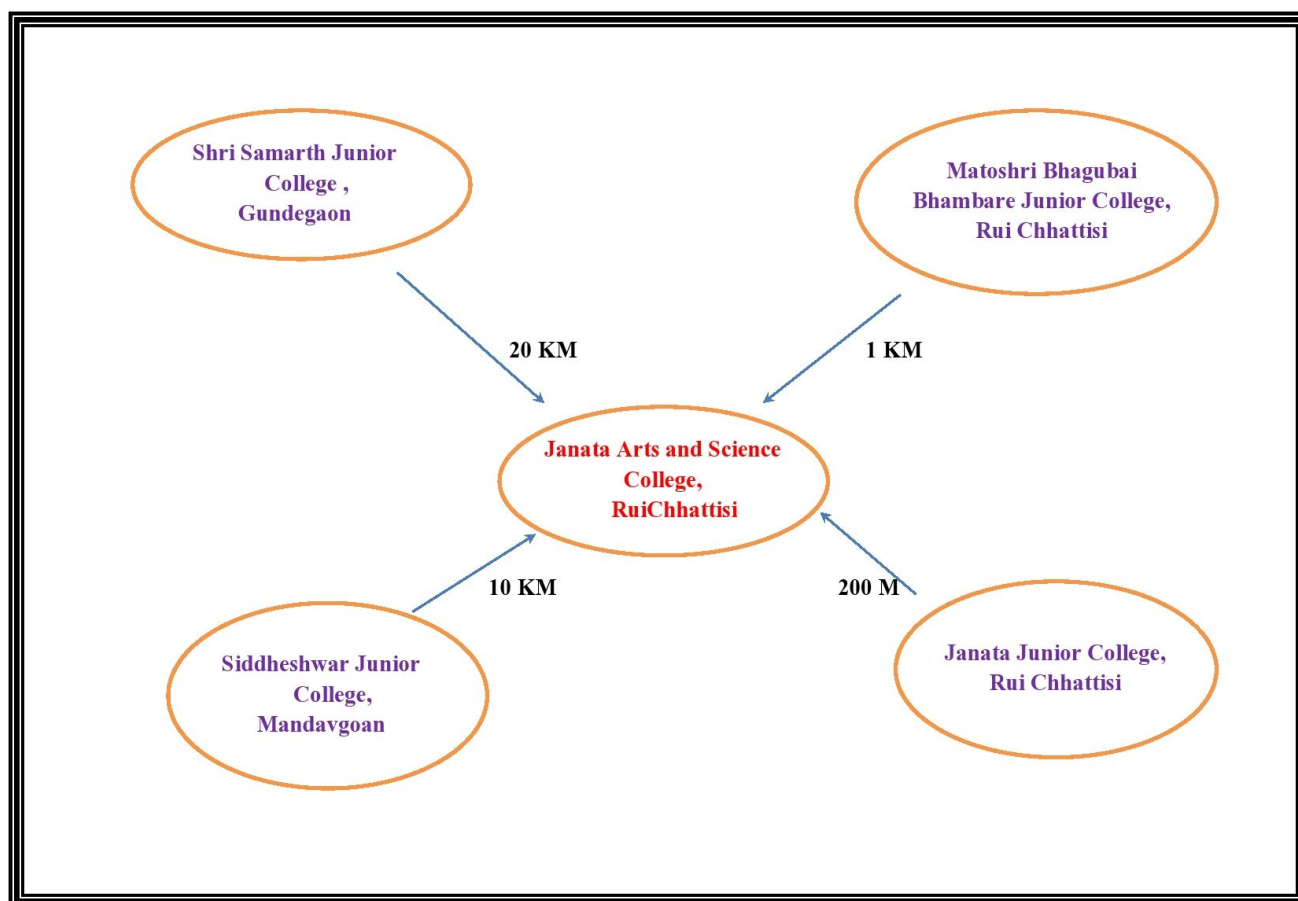
#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

The college is situated in a rural area. The college was established in 2012, guided by the vision which supports the academic and socio-economic development of rural students. Most of the students are from poor families. They belong to different unprivileged classes, castes and tribes. There are no other higher educational institutions to impart quality education in this area. Most of the students are first learners in their families. They do not have any educational background. So, it becomes the duty of our institute to guide them properly so that these students can achieve their set goals. The aim of the institute is to make students fully aware of the nuances of the execution process that involves knowing how to plan,

develop and implement knowledge in the working flow. So, The college developed a good library, sports, infrastructure and extracurricular activities that help for improving student's capabilities. So Many students prefer our institution due to the good quality of education and different facilities available in college. Due to college, girls from this area start taking higher education otherwise they have only the option to stay at home after Higher Secondary education. So, the college has been working for women's empowerment through higher education. Many girls from different villages come to our college every year.

Sr. No.	Year	No. of Girl Students Admitted
1.	2019-2020	213
2.	2018-2019	201
3.	2017-2018	241
4.	2016-2017	191
5.	2015-2016	178



At the first-year level, we help students to correspond with government authorities like scholarship issues, filling online forms and installment facilities in fees. The college concentrated on making students more skilled through different activities running in the college. The students are inspired by arranging guest lectures on value education, character building and personality development to address the psychological needs of the students.

Though our college and students are from rural areas, we are successful in sending students to the state and national level of sports competitions.

Year	Name of the Student	Game	Competition
2018-2019	Lokhande Bali Subhash	Woman Wrestling 50 Kg	Senior State Rural Games
2017-2018	Gore Rohini Bhausaheb	Kho-Kho (Women)	Krida Mahotsav 2017
	Bhujbal Nikita Ashok	Kho-Kho (Women)	Krida Mahotsav 2017
	Gore Rohini Bhausaheb	Kho-Kho (Women)	West Zone Inter-University
	Bhujbal Nikita Ashok	Kho-Kho (Women)	West Zone Inter-University
	Gore Rohini Bhausaheb	Kho-Kho (Women)	All India Inter-University
	Bhujbal Nikita Ashok	Kho-Kho (Women)	All India Inter-University
2016-2017	Lokhande Bali Subhash	Wrestling (Women)50kg	International Mass W Kyrgyzstan World Champ
	Lokhande Bali Subhash	Wrestling (Women)53kg	Maharashtra State Traditi

Our girl students are also successful in academics every year. They show their excellence through exams by achieving good marks in exams and standing in first three students in the class.

#### Girl students' success in exams

Year	2019-20	2018-19	2017-18	2016-17	2015-16
<b>F.Y.B.A. Topper (out of 3)</b>	3	1	3	3	3
<b>S.Y.B.A. Topper (out of 3)</b>	3	2	2	1	3
<b>T.Y.B.A. Topper (out of 3)</b>	2	3	2	2	3
<b>F.Y.B.Sc. Topper (out of 3)</b>	3	3	3	2	2

<b>S.Y.B.Sc. Topper</b> (out of 3)	3	3	3	3	2
<b>T.Y.B.Sc. Topper</b> (out of 3)	3	3	2	2	2
<b>Total</b> (out of 18)	17	15	15	13	15
<b>Percentage</b>	94.44	83.33	83.33	72.22	83.33

Our girl students not only succeed in academics and sport but also in cultural programs too. Every year girl students taking part in college gatherings and showing their cultural excellence without hesitation of rural boundaries.

Year	Name of the Student	Competition	Particip
2018-2019	Tarate Arati Suresh	Utkarsh 2018 ( State level Camp)	Participa
	Thorat Rohini Subhash	Golden Indian Award 2019	Medal
2017-2018	Tarate Arati Suresh	University level Youth Festival	Participa

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Appropriate web in the Institutional website	<a href="#">View Document</a>



## 5. CONCLUSION

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### Additional Information :

- The college has recently purchased a DELNET subscription.
- The institution is expanding its infrastructure and in the coming days work to build the third floor will start.
- The institution has a well-maintained Botanical as well as Geographical garden.
- We have a 10 KW solar system which is sufficient to provide electricity demand for the college.
- College provides RO filtered and cold drinking water facility to students which promotes a healthy environment among them.
- Our Hardworking and well-qualified faculty is always committed to giving quality education and overall growth of the students.
- The college provides charging points to charge electric vehicles for the students to promote a green campus.
- Considering the problems of women's hygiene, the college provides sanitary napkins through an automatic vending machine.
- The cleanliness of campus is our prime concern and we are succeeded to maintain it.

### Concluding Remarks :

It really gives us a great feeling of satisfaction to go for our first accreditation. Our efforts are in tune with the core values and expectations of NAAC and are contributing to the overall development of the students to meet local, national and global needs of higher education. It is our sincere attempt to work towards excellence and enrichment of our institute. We always adhere to our vision, mission and motto to impart quality education.